



APPLICATION FOR

# Advanced Certificate in Rowing Leadership Program

**Please fill in all fields.** If you have questions or need help with any part of the application, contact us at [irl@communityrowing.org](mailto:irl@communityrowing.org). After completion of all required fields for digital submissions, please save the application as a PDF with your first and last name.

Please attach along with your Resume, and Personal Statement, and email to [irl@communityrowing.org](mailto:irl@communityrowing.org). You will receive an email verifying your initial submission. An actual or digital signature is required of all applicants.

## Table of Contents

Personal Information	2
Personal Background Information	3
Optional Information	4
Academic Information	4
Practicum Opportunity Preference	5
Financial Information	6
Required Application Materials	7
Application Submission and Acceptance	9

## Personal Information

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First Name

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Last Name

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Gender/Pronouns

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**Date of Birth** (MM/DD/YYYY)

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**Current Address** (Street)

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City

State

Zip Code

Country

---

**Permanent Address** (Street)

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City

State

Zip Code

Country

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Email Address **Personal**

**Business** (if applicable)

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**Primary** Phone Number

**Mobile** Phone Number

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**How did you hear about the Advanced Certificate in Rowing Leadership program?**

## Personal Background Information

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Are you a U.S. Citizen?\*      YES      NO

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If not, what is your work visa status?

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How long have you lived in the U.S.?

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*\*Relevant for employment at Community Rowing Inc.*

**An affirmative answer to any of the following questions does not necessarily bar an applicant from admission, but does require review. Please be aware that the IRL requires a NCSI Background Check on all fellows and employees.**

Are you or have you been under suspension or dismissal for academic or disciplinary reasons from any college, university, or other formal post-secondary educational program?

YES      NO

If Yes, please explain.

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Have you ever been convicted of a felony or are you currently charged with or under indictment for a felony?

YES      NO

If Yes, please explain.

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## Optional Information

The following information is optional and will not be used in determining admission or any discriminatory purpose. It is the policy of the Institute of Rowing Leadership that there shall be no discrimination against any individual in educational or employment opportunities because of race, religion, color, sex, sexual orientation, national origin, ancestry, age, gender identity or expression, mental or physical disability, or veteran status.

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What is your race/ethnicity?

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## Academic Information

List all the two and four year colleges you have attended in chronological order.

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**Name of College**

Dates Attended

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Major(s)

Minor(s)

---

Degree

Campus City/State/Country

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**Name of College**

Dates Attended

---

Major(s)

Minor(s)

---

Degree

Campus City/State/Country

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Please list any relevant distinctions and include the dates received.

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**Academic Achievements** Dates

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**Athletic Achievements** Dates

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**Other Achievements** Dates

## Practicum Opportunity Preference

Coaching Practicum: Which group are you interested in coaching?

Rate each item from 1 (least interested) to 10 (most interested).

	MEN	WOMEN
Division I		
Division III		
Collegiate Club		
Community Program		
High School / Youth		
Adult		
Para / Adaptive		

## Financial Information

In line with CRI's mission, we believe that the sport of rowing provides unique personal and community growth opportunities. We are dedicated to making sure that tuition is not a barrier for any candidate. For committed IRL fellows, a paid coaching position at CRI can partially or fully offset your tuition, and even provide you with employee benefits during your year at the IRL. Contact us for details at [irl@communityrowing.org](mailto:irl@communityrowing.org).

### Financial Aid Criteria

To continue receiving aid, IRL fellows must maintain enrollment & comply with Performance expectations.

Do you want to be considered for Financial Aid?

YES            NO

**If yes:**

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2022 Total Earnings (Self / Spouse) Before Taxes

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2023 Total Expected Earnings (Self / Spouse) Before Taxes

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Do you plan to work during your study?

YES            NO

Do you expect to earn less this year than last year?

YES            NO

## Required Application Materials

Your application will not be considered for admission until ALL components have been received. The materials received by the IRL staff are considered confidential and will not be disclosed to anyone except appropriate personnel.

Official Academic Transcripts and Application Fee should be mailed directly to:  
Institute for Rowing Leadership Community Rowing, Inc.  
20 Nonantum Road  
Brighton, MA 02135

All electronic application materials should be emailed to [irl@communityrowing.org](mailto:irl@communityrowing.org).

### 1. Transcripts

Official/certified transcripts from all colleges/universities attended since high school must be sent directly by each college or university to The Institute for Rowing Leadership at the address on the next page.

### 2. Employment, Rowing and Coaching Resume

Please attach as a PDF document.

Please include a summary of your employment and volunteer work, including any coaching history, paid or volunteer, as well as rowing and competitive achievements, or any other distinctions

### 3. Personal Statement

Please attach as a PDF document.

A 3-4 page double-spaced Statement of Professional Intent addressing the following topics:

- Describe your personal passion for the sport of rowing and explain how your experience has led you to pursue a career in coaching. Discuss your short and long term professional goals and how the Advanced Certificate in Rowing Leadership will help you in achieving these goals.
- What professional competencies do you seek to develop throughout the certification to lead you forward in the sport?
- Describe someone in your life who has been an important role model or inspiration, or made an impact in your life.

#### 4. References for Letters of Recommendation

Please submit a total of three references: One contact each for your academic, professional/athletic and personal references. If the applicant has been out of college more than five years and does not have an academic reference available, an additional professional reference may be substituted. Preferably, this reference will speak to your drive to learn and academic progress.

**Reference contact form can be found on the next page of the IRL application.** The IRL will contact and provide the required recommendation form directly to each reference. You will receive an email informing you once each reference has submitted the required form to the IRL.

#### 5. Interview

Either in person or over the web. To be scheduled with each applicant by IRL personnel.

#### 6. Application Fee

Applicants must submit a check or money order for \$50 made payable to Community Rowing, Inc. Please indicate "IRL Application Fee" for [Name of Applicant] in the memo line. Contact us at [irl@communityrowing.org](mailto:irl@communityrowing.org) for scholarships for the application fee. Contact us to pay online.

#### 7. Required Signature

I certify that the information given in this application is complete and accurate. I understand that furnishing false or incomplete information as any part of this application material may result in cancellation of admission, registration, or both. I understand that credentials supplied to support my admission application become the property of the Institute for Rowing Leadership, and cannot be returned to me. I further understand that I am responsible for providing all academic credentials. In applying to the Advanced Certificate in Rowing Leadership Program, I am aware of the necessary commitments of time, energy, finances, and health for the rigors of this program and professional coaching. I authorize the Institute for Rowing Leadership to contact previous schools attended to obtain or verify information in connection with this application.

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Signature (Original or Digital Required)

Date



## Application Submission and Acceptance

We accept applications on a rolling basis. Applicants will be notified within four weeks of completed application. International applicants are strongly encouraged to apply as early as possible. Final Submission Deadline is May 1, 2023, with decisions by May 20, 2023.

## References

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**Academic Reference** Name

Position/Title

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Organization

Mailing Address

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Phone Number

Email Address

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**Professional Reference** Name

Position/Title

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Organization

Mailing Address

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Phone Number

Email Address

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**Personal Reference** Name

Position/Title

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Organization

Mailing Address

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Phone Number

Email Address